



Republika ng Pilipinas
TANGGAPAN NG SANGGUNIANG PANLUNGSOD
Lungsod ng Puerto Princesa

EXCERPTS FROM THE JOURNAL OF PROCEEDINGS OF THE 72ND REGULAR SESSION OF THE 13TH SANGGUNIANG PANLUNGSOD OF THE CITY OF PUERTO PRINCESA HELD ON NOVEMBER 21, 2011 AT THE SESSION HALL OF THE SANGGUNIANG PANLUNGSOD

PRESENT:

Hon. JIMMY L. CARBONELL	City Councilor, Chairman Protempore
Hon. LUIS M. MARCAIDA III	City Councilor, Majority Floor Leader
Hon. HENRY A. GADIANO	City Councilor, Asst. Majority Floor Leader, Temporary Presiding Officer
Hon. GREGORIO Q. AUSTRIA	City Councilor
Hon. MARK DAVID M. HAGEDORN	City Councilor
Hon. RAFAELITA S. OLIVEROS	City Councilor
Hon. MODESTO V. RODRIGUEZ II	City Councilor
Hon. MIGUEL T. CUADERNO IV	City Councilor, Acting Majority Floor Leader
Hon. ELEUTHERIUS L. EDUALINO	City Councilor
Hon. PATRICK ALEX M. HAGEDORN	Ex-Officio Member, Pres., Liga ng mga Barangay
Hon. FERNIE MAY C. ASUNCION	Pres., SK Federation, Ex-Officio Member

OFFICIAL BUSINESS/OFFICIAL TRAVEL:

Hon. LUCILO R. BAYRON	City Vice Mayor, Presiding Officer, Acting City Mayor
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ABSENT:

Hon. VICKY T. DE GUZMAN	City Councilor, Minority Floor Leader, on Sick Leave
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GENERAL APPROPRIATIONS ORDINANCE NO. 1-2011

AN ORDINANCE APPROPRIATING THE AMOUNT OF ONE BILLION EIGHT HUNDRED TWELVE MILLION FIVE HUNDRED SIXTY-ONE THOUSAND FOUR HUNDRED TWENTY-TWO PESOS & 42/100 (P1,812,561,422.42) ON THE CY 2012 ANNUAL BUDGET OF THE CITY GOVERNMENT OF PUERTO PRINCESA.

Sponsored by: **Committee on Appropriations**

BE IT ENACTED by the Sangguniang Panlungsod of Puerto Princesa in session assembled, **THAT:**

Section 1. There is hereby appropriated from the funds of the City Treasury and from those funds as reasonably collectible and which are not otherwise appropriated, the sum of One Billion Eight Hundred Twelve Million Five Hundred Sixty-One Thousand Four Hundred Twenty-Two Pesos & 42/100 (P1,812,561,422.42) as the General Fund Annual Budget to be made available as appropriations of the City Government of Puerto Princesa from January 1, 2012 to December 31, 2012, as follows:

PARTICULARS	GENERAL SERVICES	ECONOMIC SERVICES	SOCIAL SERVICES	OTHER SERVICES	TOTAL
1.0 BEGINNING BALANCE					
2.0 INCOME					
2.1 Tax Revenue	1,568,284,563.00	-	-	-	1,568,284,563.00
2.2 Operating and Misc. Revenue	35,050,000.00	82,275,000.00	-	-	117,325,000.00

2.3 Capital Revenue	-	-	-	-
2.4 Grants	125,000,000.00	-	-	125,000,000.00
2.5 Extraordinary Income	2,000,000.00	-	-	2,000,000.00
2.6 Borrowings	-	-	-	-
Total Income	1,730,334,563.00	82,275,000.00	-	1,812,609,563.00
Total Available Resources	1,730,334,563.00	82,275,000.00	-	1,812,609,563.00
Less: Continuing Appropriations				-
Net Available Resources for Appropriation	1,730,334,563.00	82,275,000.00	-	1,812,609,563.00
3.0 EXPENDITURES				
3.1 Current Operating Expenditures				
A. Personal Services				
Salaries & Wages-Regular Pay	131,784,193.00	67,903,524.00	34,559,052.00	234,246,769.00
Other Compensation:				
Personnel Eco, Relief Allowance (PERA)	12,624,000.00	8,496,000.00	3,336,000.00	24,456,000.00
Representation Allow. (RA)	2,808,000.00	522,000.00	222,000.00	3,552,000.00
Transportation Allow.(TA)	2,730,000.00	522,000.00	222,000.00	3,474,000.00
Clothing/Uniform Allowance	2,104,000.00	1,416,000.00	556,000.00	4,076,000.00
Productivity Incentive	1,024,000.00	708,000.00	278,000.00	2,010,000.00
Honoraria	936,000.00	-	216,000.00	1,152,000.00
Cash Gift	2,635,000.00	1,770,000.00	695,000.00	5,100,000.00
Year End Bonus	10,980,384.00	5,658,627.00	2,879,921.00	19,518,932.00
Personnel Benefits Contributions				
Life & Retirement Insurance Contributions	15,811,752.96	8,148,422.08	4,147,086.24	28,107,261.28
Pag-IBIG Contributions	2,635,292.16	1,358,069.68	691,181.04	4,684,542.88
PHILHEALTH Contributions	1,433,400.00	807,450.00	404,300.00	2,645,150.00
ECC Contributions	630,664.00	425,200.00	166,800.00	1,222,664.00
Extra Hazard Premiums	-	-	-	-
Other Personnel Benefits				
Health Workers Benefits	-	1,186,335.00	7,956,670.00	9,143,005.00
Hazard (Social Workers)	-	-	1,715,767.20	1,715,767.20
Subsistence Allow.(Social Workers)	-	-	216,000.00	216,000.00
Earned Leave Benefits	5,249,586.00	2,705,319.70	1,376,854.60	9,331,760.30
Loyalty Cash Bonus	370,000.00	350,000.00	145,000.00	865,000.00
Total Personal Services	193,756,272.12	101,976,947.46	59,783,632.08	355,516,851.66
B. Maintenance & Other Operating Expenses				
Travelling Expenses				
Travelling Expenses-Local	4,325,950.00	2,125,000.00	1,619,950.00	8,070,900.00
Travelling Expenses-Foreign	425,000.00	-	-	425,000.00
Training Expenses	731,000.00	535,900.00	332,250.00	1,599,150.00
Supplies & Materials Expenses				
Office Supplies Expenses	5,351,975.00	1,492,500.00	573,000.00	7,417,475.00
Accountable Forms Expenses	1,250,000.00	-	-	1,250,000.00
Medical Dental & Lab. Exps.	-	-	2,358,500.00	2,358,500.00
Agricultural & Marine Supplies Expenses	-	-	-	-
Drugs and Medicines Expenses	-	-	5,514,240.00	5,514,240.00
Animal/Zoological Supplies Expenses	-	500,000.00	-	500,000.00
Gasoline, Oil & Lubricants Expenses	39,832,000.00	3,600,000.00	2,700,000.00	46,132,000.00
Other Supplies Expenses	160,000.00	3,217,050.00	-	3,377,050.00
Utility Expenses				
Water Expenses	4,000,000.00	224,000.00	-	4,224,000.00
Electricity Expenses	70,103,350.00	2,760,000.00	-	72,863,350.00
Cooking Gas	-	-	-	-
Communication Expenses				
Postage and Deliveries	55,300.00	16,000.00	5,000.00	76,300.00
Telephone Expenses Landline	1,098,950.00	415,850.00	105,250.00	1,620,050.00
Telephone Expenses Mobile	990,000.00	204,000.00	66,000.00	1,260,000.00
Internet Expenses	372,000.00	100,000.00	12,000.00	484,000.00
Membership Dues & Contributions to Organization	8,000.00	-	-	8,000.00

SAMSON A. NEGOSA
City Secretary

Advertising, Promotional & Marketing Expenses	5,000,000.00	-	-	-	5,000,000.00
Printing Expenses	425,000.00	-	-	-	425,000.00
Rent/Lease Expenses	1,149,542.58	250,000.00	-	-	1,399,542.58
Delivery & Transportation. Exps.	70,000.00	-	10,000.00	-	80,000.00
Representation Expenses	4,519,250.00	-	-	-	4,519,250.00
Transportation and Deliveries	-	-	-	-	-
Subscription Expenses	233,550.00	123,000.00	23,500.00	-	380,050.00
General/Janitorial Services	13,672,880.00	11,382,510.00	2,138,960.00	-	27,194,350.00
Repair & Maint.- Office Buildings	-	-	-	-	-
Repair & Maint.-Building & Other Structure	500,000.00	790,000.00	-	-	1,290,000.00
Repair and Maint. Hospital & Health Centers	-	-	-	-	-
Repair & Maint. Office Equipment	115,000.00	73,000.00	20,000.00	-	208,000.00
Repair & Maint. -Motor Vehicles	1,449,650.00	11,271,000.00	296,552.00	-	13,017,202.00
Repair & Maint-Other Machinery & Equip.	-	600,000.00	-	-	600,000.00
Repair & Maint.-IT Equipment & Software	199,000.00	43,000.00	10,000.00	-	252,000.00
Repair & Maint. Medical Dental & Laboratory Equipments	-	-	-	-	-
Repair & Maint.-Mkt & Slaughterhouse	-	65,000.00	-	-	65,000.00
Repair & Maint.-Other Prop., Plant & Equipments	-	20,000.00	-	-	20,000.00
Repair & Maint. - Artesian Wells	-	200,000.00	-	-	200,000.00
Insurance Expenses	5,000,000.00	-	-	-	5,000,000.00
Fidelity Bond Premium	370,000.00	7,000.00	15,000.00	-	392,000.00
Donations	17,000,000.00	-	-	-	17,000,000.00
Confidential Expenses	1,441,957.42	-	-	-	1,441,957.42
Bank Charges	20,000.00	-	-	-	20,000.00
Other Maint. & Operating Expenses	144,150.00	1,035,000.00	35,000.00	-	1,214,150.00
Total Maint. & Other Operating Expenses	180,013,505.00	41,049,810.00	15,835,202.00		236,898,517.00
Total Current Operating Expenditures	373,769,777.12	143,026,757.46	75,618,834.08		592,415,368.66
3.2 Capital Outlay	331,150.00	-	-	-	331,150.00
3.3 Non-Office Expenditures					
Statutory & Contractual Obligations		256,000,000.00	-	411,910,893.22	667,910,893.22
Special Purpose Programs	126,182,618.54	147,681,000.00	239,888,512.00	-	513,752,130.54
Offices Under Financial Assistance	22,197,950.00	42,500.00	15,911,430.00	-	38,151,880.00
TOTAL NON-OFFICE EXPENDITURES	148,380,568.54	403,723,500.00	255,799,942.00	411,910,893.22	1,219,814,903.76
TOTAL APPROPRIATIONS	522,481,495.66	546,750,257.46	331,418,776.08	411,910,893.22	1,812,561,422.42
Unappropriated Balance	1,207,853,067.34	(464,475,257.46)	(331,418,776.08)	(411,910,893.22)	48,140.58

Section 2. Disbursements. *No money shall be disbursed unless the City Budget Officer certifies to the existence of appropriation that has been legally made for the purpose, the City Accountant has obligated said appropriation and the City Treasurer certifies to the availability of funds for the purpose.*

Disbursements on items under the Non-Office Expenditures of each department shall be made strictly in accordance with the COA's Government Accounting and Auditing Manual (GAAM).

Section 3. Funding of Contracts and Future Payment of Contractual Obligations. Officials concerned, before entering into a contract including the expenditures of public funds, contracts for services or consultancy, lease, rental, construction or those involving increase in the approved contract price shall secure a Certification of Availability of Funds for the purpose from the City Budget Officer and the City Treasurer. No contract shall be entered into nor work shall be undertaken without such certification of fund availability.

Section 4. Cultural, Athletic and Team-Building Activities. Part of the appropriations authorized in this Ordinance for Maintenance and Other Operating Expense of each office, may be used for cultural, athletic and team-building activities including purchase of uniforms at not more than P500.00 each for each participant and for supplies and other related expenses for said activities.

The amount fixed in this Section constitutes the allowable maximum amount to be expended by any office for its cultural, athletic and team-building activities, except as otherwise approved by the City Mayor.

Section 5. Representation Allowance and Transportation Allowance. The following officials of the City Government while in the actual performance of their respective functions are hereby granted monthly commutable Representation Allowance or Transportation Allowance payable from their programmed appropriation provided for by their respective offices not exceeding the rates indicated below:

1. City Mayor	-	P 8,700.00
2. City Vice Mayor	-	7,800.00
3. Sangguniang Panlungsod Members	-	6,500.00
4. City Government Department Head 1	-	6,500.00
5. City Government Asst. Dept. Head 1	-	5,500.00
6. City Chief of Police	-	6,500.00
7. City Fire Marshall	-	6,500.00
8. City LGOO	-	6,500.00
9. City Election Registrar	-	6,500.00

The Transportation Allowance herein authorized shall not be granted to officials who are assigned or presently using government motor vehicle in the performance of his/her duties and responsibilities pursuant to rules and regulations of LBC No. 2009-91, dated March 27, 2009.

Section 6. Emergency Purchases. Unless provided in this Ordinance, offices are authorized to make emergency purchases of supplies, materials and spare parts of motor transport vehicles and other MOOE when there is an unforeseen contingency requiring immediate purchase, subject to the conditions of R.A. 9184 and its Implementing Rules and Regulation (IRR).

Section 7. Modification of Expenditure Components. No change or modification shall be made in the expenditure items authorized in the budget except in cases of augmentation or supplemental budget from savings pursuant to the provisions of RA 7160. Offices may augment an item of expenditure within Personal Services/Maintenance and Other Operating Expenses from savings in other items of Personal Services/Maintenance and Other Operating Expenses only once and during the last quarter.

Section 8. Meaning of Savings and Augmentation. Savings refers to portion or balance of any programmed appropriation in this Ordinance, free from any obligations or encumbrances, which are; (i) still available after the completion or final discontinuance or abandonment of the work, activity or purpose for which the appropriation is authorized, (ii) for appropriation balances arising from unpaid compensation and related cost pertaining to vacant position and leave of absence without pay.

Augmentation implies the existence in this Ordinance of a program, activity or project with an appropriation which upon implementation or subsequent evaluation of needed resources, is determined to be deficient, in no case shall a non-existent program, activity or project be funded by augmentation from savings or by the use of appropriation otherwise authorized under this Ordinance. Augmentation of fund can only be done during the last quarter.

Section 9. Reprogramming of Capital Outlay, Program, Project or Activity. The amount appropriated in this Ordinance for acquisition, construction, rehabilitation and completion of capital outlay, program, project or activity may be reprogrammed in cases of unbalanced allocation. Any savings generated after taking into consideration the capital outlay, program, project or activity for the full year requirement maybe reprogrammed only in the last quarter.

SANSONA, NEGOSA
City Secretary

Section 10. Remittance of Fixed Expenditures. Compulsory contributions shall be remitted directly without delay to the BIR, the GSIS, the HDMF or the PHIC as the case may be unless the City Treasurer acts upon a different arrangement in writing.

Section 11. Authorized Deduction. Deductions accruing from salaries, emoluments or other benefits accruing to any City Government employee chargeable against the appropriation for personal services may be allowed for the payment of individual employee's contribution or obligations due the following:

- a. BIR, GSIS, HDMF & Phil Health.
- b. PPCGE Cooperative, APPCGE and PPCGEA organized and managed by government employees for their benefit and welfare.
- c. Other authorized deductions.

Provided, that in the event the total authorized deductions reduce net take-home-pay to less than P3,000.00, authorized deductions under item (a) shall enjoy first preference, those under item (b) shall enjoy second preference and so forth.

Section 12. Limitations on Cash Advances. Notwithstanding any provision of law to the contrary, it is hereby declared a *policy of the City Government not to grant cash advances until such time that the earlier cash advances availed of by the officials or employees concerned shall have been already liquidated* pursuant to pertinent accounting and auditing rules and regulations.

Section 13. Annexes. The detailed 2012 Annual Executive Budget, composed of 219 pages shall form an integral part of this Ordinance.

Section 14. Separability Clause. If for any reason/s, any part or provisions of this Ordinance shall be declared unconstitutional or rendered invalid, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

Section 15. This Ordinance shall take effect immediately upon approval.

ENACTED : November 21, 2011.

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I **HEREBY CERTIFY** to the correctness of General Appropriations Ordinance No. 1-2011 enacted by the 13th Sangguniang Panlungsod of the City of Puerto Princesa during its 72nd Regular Session held on November 21, 2011 at the Session Hall of the Sangguniang Panlungsod.

SAMSON A. NEGOSA
City Secretary

**ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:**

HENRY A. GADIANO

City Councilor/Asst. Majority Floor Leader
Temporary Presiding Officer

APPROVED: General Appropriations Ordinance No. 1-2011

28 DEC 2011

LUCILO R. BAYRON
City Vice Mayor
Acting City Mayor

ATTESTED:

ATTY. AGUSTIN M. ROCAMORA
City Administrator