



Republic of the Philippines
OFFICE OF THE CITY VETERINARIAN
City of Puerto Princesa



February 21, 2011

ATTY. AGUSTIN M. ROCAMORA
City Administrator
Puerto Princesa City

Sir:

Submitting herewith the Project Procurement Management Plan for the First Semester (January -1 to June 30, 2011) of FY 2011 of the City Veterinary Office, this City.

Hoping you will find it right.

For your perusal.

Truly yours,

DR. INDIRA A. SANTIAGO, DVM
Veterinarian IV
Acting City Veterinarian

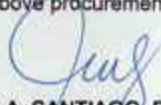
CITY LEGAL OFFICE
City of Puerto Princesa
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Date/Time: 2/27/11
By: A. Tawh

ANNUAL PROCUREMENT PLAN - 2011

Department/Local Government: City Veterinary Office

Plan Control No.					Planned Amount			Page 1 of 2 pages					
Department/Office:					Regular:	Contingency		Total		Date Submitted: February 21, 2011			
Item No.	Description	Unit of Measure	Unit Cost	Qty.	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
1	PAPER, multicopy, legal	ream	193.55	10	Php 1,935.50	10	Php 1,935.50						
2	PAPER, multicopy, A4	ream	169.40	10	1,694.00	10	1,694.00						
3	PAPER, mimeo, whitewove, legal	ream	143.85	10	1,438.50	10	1,438.50						
4	PAPER, mimeo, whitewove, A4	ream	140.97	10	1,409.70	10	1,409.70						
5	Ribbon Epson RN 8750	ca	94.60	10	946.00	10	946.00						
6	ALCOHOL, 70% isopropyl 500ml	bottle	38.20	24	916.80	24	916.80						
7	Sign PEN, black	pc	44.70	24	1,072.80	24	1,072.80						
8	Computer Keyboard	pc	300.00	3	900.00	3	900.00						
9	Computer Optical mouse	pc	400.00	4	1,600.00	4	1,600.00						
10	Computer mouse USB port	pc	450.00	3	1,350.00	3	1,350.00						
11	Permanent Pen (Black)	piece	25.00	12	300.00	12	300.00						
12	Paper Clip (big)	box	30.40	5	152.00	5	152.00						
13	Staple wire #35	box	33.60	5	168.00	5	168.00						
14	HP Deskjet Colored Ink (# 21, 80)	ca	980.00	6	5,880.00	6	5,880.00						
15	HP Deskjet Black (Ink # 20, 61)	ca	900.00	6	5,400.00	6	5,400.00						
16	Detergent Bar soap	bar	28.00	3	84.00	3	84.00						
17	Cork board bulletin w/ glass cover (5X3)	pc.	6,000.00	1	6,000.00	1	6,000.00						
18	Colonial knife w/ plastic handle	pc.	1,000.00	5	5,000.00	5	5,000.00						
19	Tissue Paper 2ply	pc.	25.00	36	900.00	36	900.00						
20	White Board Marker	pc.	25.00	24	600.00	24	600.00						
21	Packing Tape	pc.	34.00	10	250.00	10	250.00						
22	Tide Powder	kilo	250.00	2	500.00	2	500.00						

THIS IS TO CERTIFY that the above procurement plan is in accordance with the objectives of this office.


INDIRA A. SANTIAGO, DVM
 Veterinarian IV
 Acting City Veterinarian

ANNUAL PROCUREMENT PLAN - 2011

Department/Local Government: City Veterinary Office

Item Control No.					Planned Amount		Page 2 of 2 pages						
Department/Office:					Regular:	Contingency		Total		Date Submitted: February 21, 2011			
Item No.	Description	Unit of Measure	Unit Cost	Qty.	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
23	Office Table	Unit	3,000.00	2	6,000.00	2	6,000.00						
24	Correction fluid	pc	32.00	10	320.00	10	320.00						
25	Summary of payroll	pad	70.00	1	70.00	1	70.00						
26	Cork board pin	box	40.00	2	80.00	2	80.00						
27	Mop Head, 100% rayon, 400 gram	each	60.50	5	302.50	5	302.50						
28	Record Book, 300 pages	book	74.45	10	744.50	10	744.50						
29	Columnar Notebook (10 columns)	pc	69.00	2	138.00	2	138.00						
30	AIR FRESHENER 280ml/can	can	125.40	12	1,504.80	12	1,504.80						

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INDIRA A. SANTIAGO, DVM
Veterinarian IV
Acting City Veterinarian

ANNUAL PROCUREMENT PLAN - 2011

Department/Local Government: City Veterinary Office

Plan Control No.					Planned Amount		Page 1 of 1 pages						
Department/Office:					Regular:	Contingency		Total		Date Submitted: February 21, 2011			
Item No	Description	Unit of Measure	Unit Cost	Qty.	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
1	Tire (275 x 17)	pc.	Php 575.00	6	Php 3450.00	6	Php 3,450.00						
2	Tire (250 x 17)	pc.	550.00	6	3,300.00	6	3,300.00						
3	Tire (275 x 21)	pc.	1,200.00	6	7,200.00	6	7,200.00						
4	Tire Tube (275x17)	pc.	185.00	6	1,110.00	6	1,110.00						
5	Tire Tube (250x17)	pc.	185.00	6	1,110.00	6	1,110.00						
6	Tire Tube (275x18)	pc.	325.00	6	1,950.00	6	1,950.00						
7	Rear (4.10x18)	pc.	1,500.00	6	9,000.00	6	9,000.00						
8	Tube (4.10x18)	pc.	300.00	6	1,800.00	6	1,800.00						
9	Chain (DT 125)	pc.	700.00	6	4,200.00	6	4,200.00						
10	Spark plug	pc.	200.00	3	600.00	3	600.00						
11	Drive chain No. 428	pc.	425.00	6	2,550.00	6	2,550.00						

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INDIRA A. SANTIAGO, DVM
 Veterinarian IV
 Acting City Veterinarian

ANNUAL PROCUREMENT PLAN - 2011

Department/Local Government: City Veterinary Office

Procurement Control No.					Planned Amount		Page 1 of 1 pages						
Department/Office:					Regular:	Contingency		Total		Date Submitted: <u>August 18, 2011</u>			
Item No.	Description	Unit of Measure	Unit Cost	Qty.	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
1	Oxytetracycline L.A.	100ml Vial	700.00	40	28,000.00	40	28,000.00						
2	Albendazole	1000ml	2,200.00	12	26,400.00	12	26,400.00						
3	Mycosil	100ml Vial	720.00	12	8,640.00	12	8,640.00						
4	Vit. ADE	100ml	570.00	100	57,000.00	100	57,000.00						
5	Vermil/Paramec/Ivomec	100ml	800.00	10	8,000.00	10	8,000.00						
6	Disposable Syringe	per piece	3.75	2000	7,500.00	2000	7,500.00						
7	Rubber Boots	pair	350.00	10	3,500.00	10	3,500.00						
8	Stainless Steel Knife	per piece	300.00	10	3,000.00	10	3,000.00						
9	Rabies Vaccine	10ml Vial	227.00	500	113,500.00	500	113,500.00						
10	TMPS	100ml	500.00	12	6,000.00	12	6,000.00						
11	Lactating Feeds	sack	960.00	50	48,000.00	50	48,000.00						
12	AI Suit	per piece	4,000.00	2	8,000.00	2	8,000.00						
13	Plastic Gloves	per piece	750.00	100	75,000.00	100	75,000.00						
14	Thermometer (Spirit Filled)	per piece	200.00	2	400.00	2	400.00						
15	Forcep 12"	per piece	400.00	3	1,200.00	3	1,200.00						
16	Surgical Kit	set	1,220.00	1	1,220.00	1	1,120.00						
17	Valvazen	gal	2,200.00	25	55,000.00	25	55,000.00						
18	Enrofloxacin	bot	670.00	25	16,750.00	25	16,750.00						
19	Norflax	bot	1,000.00	10	10,000.00	10	10,000.00						

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INDIRA A. SANTIAGO, DVM
 Veterinarian IV
 Acting City Veterinarian

ANNUAL PROCUREMENT PLAN - 2011

Department/Local Government: City Veterinary Office

Procurement Control No.					Planned Amount		Page 1 of 1 pages							
Department/Office:					Regular:	Contingency		Total		Date Submitted: August 19, 2008				
Item No.	Description	Unit of Measure	Unit Cost	Qty.	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	
Repair & Maintenance - IT Equipment & Software														
1	HP DESKJET D2400 INK BLACK	cartridge	900.00	2	1,800.00	2	1,800.00							
2	HP DESKJET D2400 INK COLORED	cartridge	980.00	1	980.00	1	980.00							
3	REFILL INK BLACK COMPATIBLE FOR HP 100ML	bottle	150.00	5	750.00	5	750.00							
4	PORTABLE DVD ROOM	set		1		1								
5	LAPTOP	set	30,000.00	1	30,000.00	1	30,000.00							
	XXXXXXXXXXXXXX													

THIS IS TO CERTIFY that the above procurement plan is in accordance with the objectives of this office.


INDIRA A. SANTIAGO, DVM
 Veterinarian IV
 Acting City Veterinarian



February 21, 2011

HON. EDWARD S. HAGEDORN

City Mayor

Puerto Princesa City

THRU: BAC-GOODS/BAC-INFRA & CONSULTING SERVICES SECRETARAT

City Legal Office

Puerto Princesa City

Sir:

This is to respectfully submit herewith the Annual Procurement Plan (APP) for the first semester of this office in accordance with the preparation of Project Procurement Management Plan for first semester (January 1 to June 30, 2011) of Fiscal Year 2011.

For compliance.

Very truly yours,

DR. INDIRA A. SANTIAGO

Veteranahan IV
Acting Slaughterhouse Master IV

Copy furnished:

- City Mayor's Office
- City General Services Office
- City Budget Office

CITY LEGAL OFFICE
City of Puerto Princesa
RECEIVED
Date: 2/21/11
By: [Signature]

ANNUAL PROCUREMENT PLAN - 2011

Department/Local Government: City Veterinary Office

Plan Control No.					Planned Amount		Page 1 of 1 pages						
Department/Office:					Regular:	Contingency		Total		Date Submitted: August 19, 2008			
Item No	Description	Unit of Measure	Unit Cost	Qty.	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
1	Oxytetracycline L.A.	100ml Vial	700.00	40	28,000.00	40	28,000.00						
2	Albendazole	1000ml	2,200.00	12	26,400.00	12	26,400.00						
3	Mycosil	100ml Vial	720.00	12	8,640.00	12	8,640.00						
4	Vit. ADE	100ml	570.00	15	8,550.00	15	8,550.00						
5	Vermit/Paramec/ivomec	100ml	1,500.00	6	9,000.00	6	9,000.00						
6	Disposable Syringe	per piece	3.75	2000	7,500.00	2000	7,500.00						
7	Rubber Boots	pair	350.00	10	3,500.00	10	3,500.00						
8	Stainless Steel Knife	per piece	300.00	10	3,000.00	10	3,000.00						
9	Rabies Vaccine	10ml Vial	227.00	500	138,500.00	500	311,180.00						
10	TMPS	100ml	500.00	12	6,000.00					12	6,000.00		
11	Lactating Feeds	sack	960.00	50	48,000.00					50	48,000.00		
12	AI Suit	per piece	4,000.00	2	8,000.00					2	8,000.00		
13	Plastic Gloves	per piece	750.00	100	75,000.00					100	75,000.00		
14	Thermometer (Spirit Filled)	per piece	200.00	2	400.00					2	400.00		
15	Forcep 12"	per piece	400.00	3	1,200.00					3	1,200.00		
16	Surgical Kit	set	1,220.00	1	1,220.00					1	1,120.00		
					872,910								

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Indira A. Santiago
INDIRA A. SANTIAGO, DVM
 Veterinarian IV
 Acting City Veterinarian

660, 671

ANNUAL PROCUREMENT PLAN 2011

Department/Local Government _____

Control NO. _____				Planned Amount Php 100,000.00									
Department/ Office: _____				Regular:	Contingency	Total	Date Submitted						
Description	Unit of Measure	Unit Cost	Qty.	Total	DISTRIBUTION								
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
					QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	
Megaphone	piece	Php 750.00	3	Php 2,250.00			3	Php 2,250.00					
glycerine	gallon	2000.00	2	4000.00			1	2000.00			1	2000.00	Php 2,000.00
Packing tape	roll	20.00	24	480.00			12	240.00			12	240.00	240.00
surgical kit	set	1000.00	2	2000.00			2	2000.00					
Betadine 250ml.	bottle	55.00	12	660.00			12	660.00					
Photo paper	piece	15.00	24	360.00			24	360.00					
Battery 'AA'	piece	55.00	24	1320.00			12	660.00			12	660.00	660.00
CD-RW	piece	30.00	24	720.00							24	720.00	720.00
DTR	piece	0.25	500	125.00			500	125.00					
Summary Payroll	pad	45.00	5	225.00			3	135.00			2	90.00	90.00
Labor Payroll	pad	45.00	5	225.00			3	135.00			2	90.00	90.00
Filth paper (assorted)	piece	30.00	15	450.00			15	450.00					
Computer mouse	piece	400	6	2400.00			3	1200.00			3	1200.00	1200.00
Tissue paper	pack (9)	160	6	960			3	480.00			3	480.00	480.00

This is to certify that the above procurement plan is in accordance with the objectives of this office.


DR. INDIRA SANTIAGO
 (Head of Office)

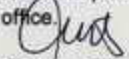
ANNUAL PROCUREMENT PLAN 2011

Department/Local Government: CITY VETERINARY OFFICE

pg 1 of 3

Control NO.				Planned Amount Php 100,000.00				Date Submitted				
Department/ Office:				Regular:	Contingency	Total		DISTRIBUTION				
Description	Unit of Measure	Unit Cost	Qty.	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
Record Book	piece	Php 125.00	24	Php 3,000.00			12	Php 1500.00			12	Php 1500.00
Corona Bond Paper- Legal	rem	498.00	12	5976.00			6	2,988.00			6	2,988.00
Corona Bond Paper- Letter	rem	475.00	12	5700.00			6	2,850.00			6	2,850.00
Memo Paper- Legal	rem	230.00	12	2760.00			6	1,380.00			6	1,380.00
Memo Paper- Letter	rem	215.00	12	2580.00			6	1,290.00			6	1,290.00
Rain Coat	piece	250.00	15	3750.00			15	3,750.00				
Rubbing Alcohol (70%)	bottle	75.00	50	3750.00			25	1,875.00			25	1,875.00
Zonrox	gallon	105.00	4	420.00			2	210.00			2	210.00
Tide powder	kilo	150.00	4	600.00			2	300.00			2	300.00
Scotch Tape	roll	30.00	12	360.00			6	180.00			6	180.00
Marking Pen- white board	piece	40.00	12	480.00			6	240.00			6	240.00
Marking Pen - permanent	piece	40.00	12	480.00			6	240.00			6	240.00
Sign pen (.5)	piece	45.00	12	540.00			12	540.00				
Cork Board with glass cover (3 ft x 5 wd.)	piece	7000.00	1	7000.00			1	7000.00				
Top glass (29 3/4 inches x 45 1/4 inches)	piece	600.00	1	600.00			1	600.00				
Touch and Go	piece	25.00	24	600.00			12	300.00			12	300.00

This is to certify that the above procurement plan is in accordance with the objectives of this office.


DR. INDIRA A. SANTIAGO
 (Head of Office)

ANNUAL PROCUREMENT PLAN 2011

Client/Local Government: CITY VETERINARY OFFICE

pg 2 of 3

Control NO. Client/ Office:				Planned Amount								
				Regular:	Contingency	Total		Date Submitted				
Description	Unit of Measure	Unit Cost	Qty.	Total	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
Rubber stamp	piece	Php 150.00	10	Php 1500.00			5	750.00			5	750.00
Digital Camera	unit	10000.00	1	10000.00			1	10,000.00				
Ink Cartridge	piece	850.00	16	13600.00			8	6,800.00			8	6800.00
Floor map	piece	250.00	4	1000.00			2	500.00			2	500.00
Sweat shirt with collar												
City logo and CVO logo	piece	350.00	10	3500.00			15	3,500.00				
Stapler '35'	piece	65.00	3	195.00			3	195.00				
Curtain	set	4500.00	1	4500.00			1	4,500.00				
Cotton (big)	roll	80.00	6	600.00			3	300.00			3	300.00
Rubie Blade	box	35.00	5	175.00			3	105.00			2	70.00
Thumb tax	box	25.00	3	75.00			2	50.00			1	25.00
Staple wire '35'	box	45.00	4	180.00			2	90.00			2	90.00
Air freshener	canister	90.00	20	1800.00			10	900.00			10	900.00
pencil sharpener	piece	200.00	1	300.00			1	200.00				
Ballpen	box	75.00	4	300.00			2	150.00			2	150.00
Rubber boots (black)	pair	200.00	10	2000.00			10	2,000.00				
Office table with top glass	piece	4000.00	2	8000.00			2	8,000.00				
Table Organizer	piece	120.00	12	1440.00			12	1,440.00				

29.166

This is to certify that the above procurement plan is in accordance with the objectives of this office.

Just
DR. INDIRA A. SANTIAGO
(Head of Office)